

प्रधान महालेखाकार (लेखापरीक्षा)
का कार्यालय, तेलंगाना
सैफाबाद, हैदराबाद – 500004



OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL
(AUDIT), TELANGANA,
SAIFABAD, HYDERABAD - 500004

NOTICE INVITING TENDER

Subject: Notice Inviting Tender for disposal of obsolete IT Assets and E-Waste items.

Notice is hereby issued inviting open tenders from Authorized/Registered E-Waste Recyclers/pre-processors of E-Waste registered with Central Pollution Control Board, Ministry of Environment & Forests, Govt. of India or with the State Pollution Control Board (approved by Government of India/State Govt.) for the disposal of condemned/obsolete and non-functional e-Waste items such as Computers, Laptops, Printers, UPS & its Peripherals, Photocopiers, Electronics/Electrical items etc. as mentioned in "Annexure-II" from the Office of the Principal Accountant General (Audit), Telangana, Hyderabad as per the time schedule given below:

- i. Tender publishing date & time: 28-10-2026 (03:00 PM)
- ii. Bid submission start date & time: 28-10-2026 (05:00 PM)
- iii. Bid submission end date & time: 04-11-2026 (02:00 PM)
- iv. Bid opening date & time: 04-11-2026 (03:00 PM)

The office invites sealed quotations for the disposal of obsolete and non-functional IT hardware assets as per the detailed terms and conditions as enclosed herewith, Price Quotation and filled-in Proforma in Annexure-I. Sealed quotations duly filled in the specified proforma should be addressed to the SENIOR AUDIT OFFICER (IS Wing), Office of Principal Accountant General (Audit) Telangana, Hyderabad -500-004. Tender documents may be downloaded from the following website - https://cag.gov.in/ae/telangana/en/tenders_

1. **Evaluation of Bid:** The highest valid bid above the reserve price will be accepted, subject to verification of eligibility documents and fulfilment of all the terms and Conditions.
2. **Scope of Work Activity:** Services provided by the bidder should include Collection, Transportation, Dismantling, Degaussing, Recycling/final Disposal.
 - a. Collection - Collection of electronic devices that need to be recycled/disposed.
 - b. Transportation - Transporting the collected e-waste to the desired location.
 - c. Dismantling - Dismantling the e waste.
 - d. Degaussing - Decreasing or eliminating remnant magnetic field released from e-waste.
 - e. Recycling/Final Disposal: disassembly and separation of components and raw materials of waste electronics

Tender Summary:

Nature of Items: 43 obsolete IT hardware units (refer Annexure-II for the detailed

item list)

Category: E-Waste

Reserve Price: ₹35,000 (Rupees Thirty Five Thousand only)

Tender Type: Open Tender (Single Bid System)

GENERAL TERMS AND CONDITIONS

3.1. The Bidders should quote their unconditional rates for whole items and not individually as per the enclosed prescribed Proforma (Annexure-II).

3.2. Bids are invited from the registered firms dealing with E-waste and bids received from the firms other than registered firms will be summarily rejected. The bidders/Authorized E-waste Recyclers shall have to submit the Authorization Certificate obtained from the Govt. of India/State Government in their own name/organization for collection/disposal of E-Waste items for Computers, Laptops, Printers, Scanners, UPS and its peripherals, Electrical/Electronic items etc.

3.3. The bidder must be a registered Recycler/preprocessors of E-waste registered with Central Pollution Control Board (Ministry of Environment & Forest, Government of India) or any State Pollution Control Board.

3.4. All the bidders should be registered with Central Pollution Control Board or State Pollution Control Boards in terms of E-Waste (Management Rules), 2022 and ensure compliance with the guidelines issued by the Govt. for disposal/recycling in an environment friendly manner and any other notifications notified thereafter by the Govt. Of India/State Govt./ Union Territory.

3.5 This Office reserves the right to accept or reject any or all the bidders. The bidders may send his representation through e-Mail (iswing.tel.au@cag.gov.in) in case he/she feels that proper process has not been followed and/or his/her tenders has been rejected wrongly.

3.6 The items mentioned in Annexure-II have been declared either obsolete or e-scrap. Some parts may have been removed from the mentioned items in view of the secrecy of the official documents. The items are available at PAG(Audit) Stores.

3.7 Bids should remain valid for acceptance for a period of 45 days from the date of opening of the Bids. Bids with less validity period will be summarily rejected.

3.8 Materials should be removed by the highest acceptable responsive bidder (H-1) on "as is where is" basis within 10 days from the receipt of order after depositing the full amount with the Cashier of the office in the form of Crossed Bank Draft/Pay Order/Banker's Cheque drawn in favour of the Sr. Audit Officer/Bills, Office of the Principal Accountant General (Audit), Hyderabad. In case of a tie, preference will be given to bidders with higher recycling authorization validity and experience. The decision of the competent authority shall be final and binding.

3.9 Earnest Money Deposit of Rs.1,050/- (Rupees one Thousand and fifty only) in the form of Crossed Bank Draft/Pay Order/Banker's Cheque of any nationalized bank must be deposited by bidders along with their duly filled up bidding documents. The amount of EMD may be adjusted against the final payment on the request of the successful bidder or EMD shall be returned after the condemned material is removed as per terms & conditions laid down. In case the material is not removed within the prescribed time, the Earnest Money will be forfeited and any loss whatsoever occurring due to this will be recovered from the bidder.

3.9. If required, the inspection of material should be done carefully by the prospective bidders or their representatives in this office premises between 3:00 PM to 4:00 PM and queries raised to the concerned officer at the time of inspection. No further clarifications shall be given after the above inspection.

3.10. No damage should be caused to the existing property of this Office while removing the auctioned articles from the site. Any loss/damage to property or injury

or personal accident suffered by any person due to the negligence or action of the successful bidder or his authorized

worker/supervisor will have to be indemnified by the successful contractor.

3.11. Goods/material will be removed under the supervision of designated officer(s) of this office. Materials will have to be removed within 10 days from the receipt of order. No extension of time will be given under ordinary circumstances. Principal Accountant General (Audit), Hyderabad, may however, allow an extension up to another 2 days providing full reasons for causing such a delay is given in writing by the successful/selected bidder. However, the Competent Authority of this Office at its discretion, reserves the Right to cancel the Work Order awarded and forfeit the EMD for the reasons of inordinate delay(s) without a proper explanation of such delays.

3.12. Goods/material will be allowed to be removed only during working hours. The selected vendor will have to take away all e-Waste items and not selectively by arranging the packaging and transport facilities borne by the vendor. This Office does not carry any liability for such expenses.

3.13 The Vendor should carry out onsite destruction of storage media wherever available. In any case, a Certificate to this effect should be provided to this Office within 30 days from collection of e-waste.

3.14 The Vendor will be solely responsible for all the taxes applicable, duties, levies, imposts, costs, charges. License fees, road permits etc. in connection with the delivery of equipment at site including incidental services and commissioning.

Sd/-
Senior Audit Officer (IS Wing)
O/o PAG (Audit), Telangana, Hyderabad

ANNEXURE – I

PROFORMA FOR FURNISHING BIDS FOR PURCHASE OF UNSERVICEABLE/CONDEMNED ITEMS (E-WASTE ITEMS) FROM THE OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), TELANGANA, HYDERABAD

1. Name & Address of the Firm:
2. Name of the Contact Person:
3. Telephone Numbers and E-Mail ID:
4. PAN/TAN No:
5. Quotation:
 - a. Amount in Rs. –
 - b. Amount (in words) Rs. –
6. Whether copy of e-waste authorization certificate from pollution control board is enclosed: YES/NO
7. Registration details of Pollution control board:

ANNEXURE - II

Sl. No.	Name of the Asset	Count
1	Desktops	03
2	Laptops	29
3	Printers	10
4	UPS	01
	Total	43