Office of the Director General of Audit, (Central Receipt)
Audit Bhawan, IP Estate, New Delhi-110002

No. Admn./7-17/Misc./2026-27/972 **Dated: 29.10.2026**

YOUNG PROFESSIONAL PROGRAMME

Subject: Advertisement for Engagement of Young Professionals – Reg.

The Office of the Director General of Audit (Central Receipt), New Delhi-110002 invites applications for engaging Young Professionals (YPs) on contract basis for one year (extendable up to a maximum of two years) to work in offices of IA&AD at Delhi. The Annexures in connection with the said engagement are as under:

I. The guidelines/instructions for engagement of Young Professionals are given in Annexure I.
II. Advertisement inviting applications for engagement of Young Professionals with Job Description is given in Annexure II.
III. Application link can be accessed at -https://forms.gle/9uHD59zPtrQQJX5F6
IV. Eligible candidates may apply through the above link on or before 15.11.2026.
V. Applications sent through any other mode will not be accepted.
VI. For more information, please contact at - dgcr@cag.gov.in.

Sd/-
Senior Administrative Officer (Admn.)
Office of Director General of Audit, Central Receipt
New Delhi

ANNEXURE–I

YOUNG PROFESSIONAL PROGRAMME

Sub: Guidelines/Instructions for engagement of Young Professionals in Office of the CAG of India:

1. General:

i) The number of Young Professionals to be engaged by the Office of the CAG of India shall depend on the actual requirement from time to time.

ii) The duration of engagement of Young Professionals under the Young Professional Program (YPP) will initially for a period of one year extendable up to maximum of two years.

iii) Graduates/Postgraduates/Research Scholars from any discipline, with exceptional analytical and leadership abilities and stellar academic record from recognised and reputed institutions are eligible to apply.

iv) Preferred additional attributes include skills in Information Technology (IT) & Information and Communication Technology (ICT) with good communication and interpersonal skills. Not more than 30 years of age preferably with some professional experience.

v) Since YPs will be driving high-priority initiatives in a challenging environment, they should show high-level leadership potential through extra-curricular activities.

2. Selection Process:

The selection procedure shall be two-stage: Application Screening and Selection Interview.

3. Terms of reference:

i) Heads of Functional Wings at CAG office will provide the Terms of Reference, describing the work to be performed by the YPs.

ii) The terms of reference shall include the functions to be performed and outputs to be delivered. The functions and outputs shall be specific, measurable, attainable, results-based and time-bound.

4. Other Terms and Conditions

i) The Young Professional (YP) shall be subject to the laws of secrecy of the country and will sign a Secrecy and Non-Disclosure Agreement before reporting.

ii) The engagement will not constitute a regular job or appointment of any nature in the office of the C&AG of India or the Indian Audit & Accounts Department, nor is it in the nature of a relationship of employer and employee between the CAG's office and the YP.

iii) The YP shall neither seek nor accept instructions from any authority outside Office of the C&AG of India in connection with the performance of his/her obligations under the engagement. The YP shall comply with all laws, ordinances, rules and regulations bearing upon the performance of his/her obligations under the engagement. During the term of engagement, the YP shall comply with the Standards of Conduct. Failure to comply with the same will become a ground for termination of the YP without notice.

5. Travel, Service Incurred Death, Injury or Illness, Allowances:

i) No TA/DA will be paid to the YP for attending the interview.

ii) No other facilities such as DA, accommodation, residential phone/conveyance/transport, foreign travel, personal staff, medical reimbursement, CGHS etc. would be admissible,

iii) In the event of death, injury or illness of the YP during the term of his/her engagement the YP or the YP's dependents, legal heirs, claimant etc., shall not be entitled to any compensation.

6. Attendance & Working days:

The working hours of the professionals shall be same as regular timing of this office. No extra remuneration shall be allowed for working beyond office hours or on Saturdays/Sundays/Gazetted Holidays.

7. Leave:

The YPs shall be eligible for 8 days leave in a calendar year. The leave shall accrue on completed month basis calculated from the date of joining on pro-rata basis. The YP will not be eligible for remuneration for any absence beyond 8 days in a year. The un-availed leave in a calendar year shall not be carried forward to the next calendar year. The intervening Saturdays, Sundays or Gazetted holidays during a spell of leave shall not be counted against the 8 days leave.

8. Remuneration:

A monthly Remuneration of Rs. 40,000 to Rs. 50,000 (all inclusive) based on qualification and experience, shall be payable to an YP.

9. Payment:

The payment will be released by the O/o the C&AG of India within one week after completion of the month based on the attendance and due certification by the mentor.

10. Tax Deduction at Source:

Income Tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting the payment, for which the O/o the C&AG of India will issue TDS certificate/s. The O/o the C&AG of India shall not undertake any liability for taxes or other contribution payable by the YP on payments made under this contract.

11. Termination:

i) Unauthorized absence from the project/work for a continuous period of 8 days or without any information or valid reason shall lead to automatic termination of the engagement.

ii) The O/o the C&AG of India can terminate the contract at any time without prior notice and without providing any reason for it. However, in the normal course, the YP will be given one month's notice. The YP can also seek for termination of the contract by giving one month's notice.

12. The provisions of **Sexual Harassment of Women at Workplace** (Prevention, Prohibition and Redressal) Act, 2013, shall apply.

13. **Training/Onboarding: -** The YPs shall be imparted such Orientation / Training as may be considered necessary.

14. Return of Materials:

At the time of completion of engagement period, the YP has to return to the O/o the C&AG of India all papers, drawings, notes, memoranda, manuals, specifications, designs, devices, documents, diskettes, CDs, DVDs. Tapes, and any other material on any media containing or disclosing any confidential or proprietary technical or business information. On completion of the

engagement the YP shall also return any keys, pass cards, ID cards or other property belonging to the O/o the C&AG of India.

15. References:

i) The YPs shall provide integrity certificates from two (02) references known to them preferably from the present Institute or the Institute last attended.

ii) A self-undertaking shall be provided by the YPs to the effect that he/she has no criminal record or criminal case in any court pending against them.

16. Mentorship:

Each YP will be attached to a Mentor, who will be the Head of the functional wing at CAG office.

17. Appraisal:

i) Head of the Functional Wings at CAG office will adopt a task force approach and continuously monitor the performance of the YP so that the output is in line with the objectives.

ii) Annual Performance Assessment of the YPs will be undertaken through an Annual Performance Report by the Head of the Functional Wing. of O/o the C&AG of India.

18. Feedback:

YPs are mandated to give their feedback to the Head of the Functional Wing in o/o the CAG of India on their experience of the program.

19. Outplacement:

At the end of engagement, an Experience Certificate/ Recommendatory letter shall be given.

20. Place of Posting:

The place of posting will be the CAG's office, New Delhi or any CAG's field office across India.

21. Program Review / Relaxation:

Where the O/o the CAG of India is of the opinion that it is necessary or expedient to do so, he may by order and for reasons to be recorded in writing, relax any of the provisions of these guideline/Instruction. The O/o the CAG of India also reserves the right to review the program at any time. The program so reviewed will be placed on the website of the O/o the CAG of India

22. Resolution of Disputes:

Any dispute, controversy or claim between the parties arising out of the contract, or the breach, termination, or invalidity thereof, unless settled amicably, shall be referred to the Office of the C&AG of India for arbitration. The O/o the CAG of India may at his discretion, appoint an arbitrator for the resolution of the dispute. The award of the arbitrator shall be final and binding.

Annexure-II

Project 1

1	Project ID	YP_RCB&KC_01
2	Office	Regional Capacity Building & Knowledge Centre (RCB&KC), New Delhi.
3	Name of the Project	Preparation of Structured Training Module (STM), Research Papers, Case Studies on Urban Development and Housing Sector.
4	Name of the Post	Young Professional
5	Number of Posts	01 (One)
6	Age Limit	Not more than 30 years of age as on 01.10.2026
7	Educational & Technical Qualifications	
(a)	Essential	Bachelor's/Master's Degree in Planning (Urban Planning, Urban Development) or any other related discipline from a recognised University/Institution
(b)	Preferred	• Experience in research, curriculum development or case study preparation. • Excellent analytical, drafting and communication skills. • Proficiency in MS Office.
8	Period of Engagement	One year.
9	Outline of the tasks to be carried out	• Assist in developing curriculum and course outlines for Intermediate and Advanced level programmes. • Preparation of Structured Training Module, Research Papers, case studies related to the topic of Urban Development and Housing. • Updation of these materials from time to time keeping in view the new developments and best practices taking place.
10	Deliverables	• Detailed result and findings of research work carried out on the subject/task assigned from time to time, in proper form, including electronic wherever required, within the timeframe prescribed. • Database of domain experts, faculty and relevant academic/technical institutions. • Knowledge repository containing Structured Training Modules, case studies, research material, training resources and reference material.
11	Remuneration	Monthly stipend of INR 40,000/- to INR 50,000/- (all inclusive) based on qualification and experience).
12	Place of Work	Regional Capacity Building and Knowledge Centre, 5th Floor, Audit Bhawan, I.P. Estate, New Delhi-110 002 or any other location in Delhi as required by the office.