



लोकहितार्थं सत्यमिच्छा
Dedicated to Truth in Public Interest

INDIAN AUDIT AND ACCOUNTS DEPARTMENT,
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TIH/Tour Plan/2024-25/03
Date: 10.05.2024

OFFICE ORDER

The competent authority has approved the tour programme for Treasury Inspection of DTP Gurdaspur and DTO Mohali (As per Annexure-A enclosed) All the members of the Treasury Inspection teams are hereby directed that:-

- In order to adhere to the tour plan the work of your respective seats in this office may be finished well before time as no request for change in the tour plan will be entertained.
- This year inspection is to be carried out through OIOS (One IAAD One system), in parallel to the physical inspection carried out previously. All the Record requisitions, Audit Enquiries, Inspection Memos/observations, and key documents must be issued/uploaded in OIOS also. The inspection report need to be submitted through OIOS as well as physical.
- The inspection team must dedicate adequate time for discussion of old outstanding inspection paras, and reply of all the outstanding paras must be obtained from the respective DTOs. All the more than 5-year-old paras must be got complied by the DTO concerned and maximum paras to be settled accordingly.
- The Audit Design Matrix (ADM) may be complied with. The requisite information may be filled in OIOS & Draft Inspection Report may be submitted to T.I.H section within 5 working days of the completion of the Inspection. Beside this, a feedback report of OIOS should also be submitted to TIH section by the respective inspection team within 10 working days of the completion of the inspection.
- Before start of the tour, AAOs of the team must ensure to receive the dossier from the T.I.H. Section.
- The inspection officer will attend the entry/exit conference through E-Mode only (unless ordered specially to attend physically) and he/she will be in touch with the inspection party till the inspection is over and necessary communication with the inspection party may also be made through E-Mode.
- All the key documents/data obtained (either soft or hard copies) during treasury inspection must be submitted to T.I.H. alongwith the Inspection Report after reporting back to HQs.

Encl: Annexure-A

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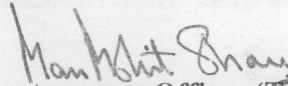
DAG (A/Cs and VLC)

Endst. No. TIH /Tour Plan/2024-25/102-111

Dated 10.05.2024

Copy to:-

- i) Secretary to P.A.G. for information.
- ii) P.A. to DAG (A/Cs and VLC), DAG (Admn.) and DAG(Pension).
- iii) All the try. inspection team members as per Annexure-A.
- iv) Deputy Director (Inspection), O/o Director (T&A), Deptt. Of Finance, Govt. of Punjab, Vitt-te-Yojana Bhawan, Sector-33 Chandigarh for information and necessary action.
- v) Sr. A.O (Admn-II), Sr. A.O. (IT Support Cell, Sr. A.O, GST & RBD, Sr. A.O, C-4, Sr. A.O, VLC Section) for information please.


Sr. Accounts Officer (TIH & AC/DC)

Annexure-A

Sr. No	District Treasury (Including All Sub treasuries)	Period of Inspection of DTO	Number of Sub treasuries	Dates of Inspection	No. of working days allotted for inspection	Transit		Names of filed Inspection Members (Sh./Smt.)	Name of Inspection Officer (Sh./Smt.)
						From Chd	To Chd		
1	Gurdaspur	01/04/2023 to 31/03/2024	6	06/06/2024 to 25/06/2024	12	05-06-2024	26-06-2024	Mannohit Sharma, Sr. A.O (I.O) Karan Singh, AAO Amit Poonia, AAO	--
2	Mohali	01/04/2023 to 31/03/2024	2	06/06/2024 to 21/06/2024	10	No transit		Akash Bhushan, AAO Annu Ahlawat, AAO Ashok Kumar, Accountant	Sanjeev Thakur, Sr. A.O.

Mannohit Sharma
Sr. Accounts Officer (TIH & AC/DC)

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DAG (A/Cs and VLC)