600/L

भारत सरकार
भारतीय लेखापरीक्षा तथा लेखा विभाग
प्रधान महालेखाकार (लेखापरीक्षा)
हिमाचल प्रदेश, शिमला-171003

Government of India
Indian Audit and Accounts Department
Principal Accountant General (Audit)
Himachal Pradesh, Shimla-171003

CIRCULAR

In view of security reasons the entry of vehicles (four wheelers and two wheelers) of employees of the offices of the Principal Accountant General (Audit) and Principal Accountant General (A&E) Himachal Pradesh Shimla for parking in the premises of Gorton Castle Building during office hours **on first come first served basis** has been regulated afresh through issuance of parking stickers as per criteria envisaged in para 3 of circular dated 05-12-2024 (copy enclosed) with the approval of competent authority.

Employees of both offices are hereby informed that henceforth old parking stickers issued during previous years may be treated as **cancelled/withdrawan.**

Vehicles bearing old parking stickers will not be allowed entry in the premises of Gorton Castle Building.

Security personnel entrusted with the security of the building may ensure that only vehicles bearing the new parking sticker enter the premises of Gorton Castle Building during office hours.

Authority:- Pr.AG cum Estate Manager orders dated 21-04-2025 **Welfare Officer**

No. Welfare/Audit/Parking Sticker/2025-26/ 44-55 **Dated: 21-04-2025**

Copy for information to:-

1. **Secretary to Estate Manager cum Principal Accountant General HP Shimla-3**
2. **Secretary to Principal Accountant General (A&E) HP Shimla-3**
3. **PA to Sr. DAG (Admn.)**
4. **PA to DAG (AMG-I)**
5. **PA to DAG (AMG-II)**
6. **PA to DAG (AMG-III)**
7. **PA to DAG (Admn.) (A&E)**
8. **PA to DAG (Pension/VLC)**
9. **All officers/officials of Audit on e-mail**
10. **All officers/officials of A&E on e-mail**
11. **Manager (Canteen)**
12. **Notice Board**

Welfare Officer

भारत सरकार
भारतीय लेखा तथा लेखापरीक्षा विभाग
प्रधान महालेखाकार (लेखापरीक्षा)
हिमाचल प्रदेश, शिमला-171003

14/C - 602/C

Government of India
Indian Audit and Accounts Department
Principal Accountant General (Audit)
Himachal Pradesh, Shimla-171003

CIRCULAR

Subject:- **Issuance of Parking Sticker for the vehicles of employees of the O/o the Principal Accountant General (Audit) HP Shimla and O/o the Principal Accountant general (A&E) HP Shimla.**

1. The undersigned is directed to inform that the entry of vehicles of employees of the O/o the Principal Accountant General (Audit) HP Shimla and O/o the Principal Accountant General (A&E) HP Shimla in the premises of Gorton Castle building during office hours only with parking stickers issued during the previous years and upto 29-11-2024 will be valid upto 28-02-2025. From 01-03-2025 no vehicle of employee with old parking sticker will be allowed to enter in the premises of Gorton Castle building.

2. Therefore employees of both offices housed in the Gorton Castle building are requested to apply for fresh Parking Stickers in the prescribed proforma (Copy enclosed) .

3. It may further be ensured that application form for issuance of four wheeler or two wheeler parking sticker may be submitted to Welfare Section only if the vehicle is registered in the name of officer/official himself/herself. In case the vehicle is registered in the name of his/her spouse, son, daughter (Unmarried) the application form should be forworded alongwith an undertaking or declaration by the owner of the vehicle stating that the applicant is using the vehicle for entering Gorton Castle building for official purpose only.

4. Moreover applicants must mention the number of the parking sticker Permit No. issued to them in previous years and upto 29-11-2024 in the application form and all the applicants must surrender the old parking sticker issued to them .

5. Security personnel entrusted with the security of the building have been directed by the competent authority that with effect from 01-03-2025 vehicles which do not bear the parking sticker will not be allowed to enter the premises of Gorton Castle building in view of security reasons.

6. An individual employee may be issued parking sticker for ONE FOUR WHEELER and ONE TWO WHEELER ONLY. Copy of I-card, Registration certificate and Driving License must be enclosed alongwith the application form.

7. Issuance of parking sticker for employees not having vehicles registered as envisaged in para 03 ibid in special cases/medical reasons would require approval of the Estate Manager cum Principal Accountant General.

18/c

Application in the prescribed format for fresh parking permit sticker shou be submitted to Welfare Section latest by 15-02-2025 except in cases transfer/promotion/deputation/purchase of new Four wheeler/Two wheeler.

Authority :- Pr. AG orders dated:- 02-12-2024

—Sd/—
Welfare Offic

No. Welfare/Audit/Parking Sticker/2024-25/ 675-86 Dated:- 05 .12.202

Copy for information to:-

1. **Secretary to Estate Manager cum Principal Accountant General HP Shimla-3**
2. **Secretary to Principal Accountant General (A&E) HP Shimla -3**
3. **PA to Sr. DAG (Admn.)**
4. **PA to DAG (AMG-I)**
5. **PA to DAG (AMG-II)**
6. **PA to DAG (AMG-III)**
7. **PA to DAG (Admn.) (A&E)**
8. **PA to DAG (Pension/VLC)**
9. **All officers/officials of Audit on e-mail**
10. **All officers/officials of A&E on e-mail**
11. **Manager (Canteen)**
12. **Notice Board.**

Welfare Officer

Application form for issue of Four/Two wheeler parking permit sticker in the premises of Gorton Castle building. (All particulars must be filled)		
1.	Name-	
2.	Designation	
3.	Name of office	
4.	Mobile Number	
5.	Type of Vehicle i Four Wheeler ii Two Wheeler	
6.	Vehicle No. i Four wheeler ii Two wheeler	
7.	Whether the vehicle is registered in the name of applicant .	
8.	Self Attested Copy of identity card Driving License and Registration Certificate .	
9.	If the answer to Sr. No. 07 is negative name the person in whose name the vehicle is registered please also specify the relation with the applicant and his/her residential address.	
10.	Permit Number of existing parking sticker i.e. for Four Wheeler or Two Wheeler, and the same enclosed or not.	

Declaration

I hereby certify that the information/details given by me in the application are correct and no material information has been withheld.

Signature _____

Name of Applicant _____

Designation _____

Dated:-

Section/Sector in which working_____

ID No. _____

Office Name :- _____

604/C

13/C

Undertaking

Certified that the Four wheeler/Two wheeler bearing vehicle No. _____ is registered in the name of Sh./Smt./Ms _____who is resident of _____.

The aforementioned vehicle is in the possession of Sh. _____ my * _____ and he/she is using the aforementioned vehicle for entering the premises of Gorton Castle building during office houses for official purpose only.

I Certify that no vehicle is registered in the name of Sh. _____ working as _____ in the office of the Pr. Accountant General (Audit) HP Shimla/office of the Pr. Accountant General (A&E) HP Shimla .

*Please Indicate relationship.

Place:- _____

Dated :- _____

Signature of owner of vehicle _____