



ప్రధాన మహాగణకులు (తనిఖీ) వారి కార్యాలయం,
ఆంధ్రప్రదేశ్, విజయవాడ - 520 002

प्रधान महालेखाकार (लेखापरीक्षा) का कार्यालय,

आंध्रप्रदेश, विजयवाड़ा - 520 002

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT),
ANDHRA PRADESH, VIJAYAWADA - 520 002



Lr.No.PAG/Au/AP/LGA-Coordn/TP/2024-25

Date: 19-02-2025

Revised Tour Programme

Sub: Compliance Audit of Rajamahendravaram Municipal Corporation as a part of District Centric Audit (DCA) of East Godavari District – reg.

Ref: Tour Programme (dated 30.01.2025) issued to LGAP-03

As a part of District Centric Audit 2024-25 of East Godavari district, the field audit party LGAP-03 headed by Sri T.C Rama Rao, Sr. AO is entrusted with the following assignments:

Audit Party No	Party members	Office/Unit	Audit Period	Working Days
NTD to Rajamahendravaram (on 04.02.2025)				
LGAP-03	1. TC Rama Rao, SAO 2. Mohd Shahjahan AAO 3. Ankit Gaurav Sinha, AAO 4. B. Sushil Kumar, AAO* *Sri B Sushil Kumar, AAO has to follow this tour programme till 16.02.2025	O/o Rajamahendravaram Municipal Corporation	Last Audit to Till Date	04.02.2025 to 07.02.2025 (4 Working Days)
		NTD to Vijayawada (on 07.02.2025)		
		Stay at HQ from 08.02.2025 to 16.02.2025 (Meeting with Sr. DAG/LGA and to assist LGAP-04 team and reports cell to attend the comments of previous DCA report)		
		NTD to Rajamahendravaram (on 17.02.2025)		
		O/o Rajamahendravaram Municipal Corporation	Last Audit to Till Date	17.02.2025 to 15.03.2025 (21 Working Days)
NTD to Vijayawada (on 15.03.2025)				

****Closed Holidays:** All Sundays 2nd Saturdays (08.03.2025 & 08.02.2025), Maha Shivaratri (26.02.2025) Holi (14.03.2025)

Instructions:

1. Audit Party is directed to comply with the instructions communicated vide Circular dated 23.08.2018.
2. Parties should collect PMVs, Press clippings, latest GOs and any other related information from the concerned Editing sections.
3. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
4. Any Holiday in addition to mentioned in Tour Programme is to be adjusted within allotted period. No extension will be granted in tour programme on ground of leave availed by the party

members.

5. The inspection report shall be finalized on the last day of the Audit and to be submitted to the Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
6. ***Audit team may use only official email for communication with the auditee unit.***
7. ***Use of OIOS is compulsory.***

This issues with the approval of Sr.DAG/LGA Wing

P VIJAYALAKSHMI
SAO/LGA-Coordn

TO

1. Shri T.C Rama Rao, SAO
2. Shri Md Shahjahan, AAO
3. Shri Ankit Gaurav Sinha, AAO
4. Shri B. Sushil Kumar, AAO
5. SAO/Bills for information.

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