

Filling up of vacancies in on deputation basis.

Applications invited from:

All interested and eligible officers/officials only.

Last date to submit Applications to Admn-1 Section through proper channel forwarded through concerned wing/section:

1. PDA (NFR), Guwahti-08.04.2025.
2. AG (A&E), Uttrakhand-10.04.2025.
3. PAG (Audit-I), Prayagraj-10.04.2025.
4. PAG (Audit), Shillong-24.04.2025
5. RCB&KI, Jammu-10.04.2025.
6. RCB&KI, Hyderabad-10.04.2025.



भारतीय लेखा परीक्षा और लेखा विभाग
INDIAN AUDIT & ACCOUNTS DEPARTMENT
प्रधान निदेशक लेखापरीक्षा का कार्यालय
OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT
पूर्वोत्तर सीमा रेल, मालीगाँव, गुवाहाटी
NORTHEAST FRONTIER RAILWAY. MALIGAON. GUWAHATI



No: Admn/1-8/2015/8E(C) Pt. II

Dated: 13th March 2025

NOTICE

It is proposed to fill up vacancies in the cadre of Assistant Audit Officer by engagement of retired personnel on short term contract basis vide HQ circular no. 30, letter no. 1346-Staff (App.)-I/22-2016 dated 26.09.2023. Applications are invited from retired SAO/AO/AAO, who may be interested in taking up short term contract as a consultant in the post of Assistant Audit Officer (Rlys).

The terms and conditions for short term contract are as under:-

1. The retired personnel shall be appointed on a short term contract basis initially for a period of one year. Based on his/her performance and requirement of his/her services the contract may be further extended upto a maximum of five years or till he/she attains the age of 65 years whichever is earlier.
2. (a) The retired officers shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of the retirement. The amount so fixed shall remain unchanged for the term of the contract.
(b) An appropriate and fixed amount as transport allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
(c) No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.
3. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, lockdown will be dealt with in a similar way as in the case of serving officers/officials.
4. On engagement he/she is liable to be posted in the office of the Principal Director of Audit, N. F. Railway, Maligaon.
5. It may be noted that the appointment will be purely on temporary basis subject to termination at any time.
6. Last date for submission of application is **15.04.2025**.

(Signature)
13/3/25

Director (Admn)

To,

All Offices of Indian Audit and Accounts Department. (As per mailing list)

OFFICE OF THE ACCOUNTANT GENERAL (A&E) UTTARAKHAND

MAHALEKHAKAR BHAWAN, KAULAGARH, DEHRADUN-248195

No. 548/Admn-I/A&E/Legal Posts Depu./2024-25/I/913032/2025 Dated 21-03-2025

CIRCULAR

To,

All Offices of IA&AD

as per mailing list (cag-all-offices@ismgr.nic.in),

Sub: Filling up the post of Legal Assistant on deputation basis.

Sir/Madam,

Applications are invited through proper channel for filling up 01 (one) vacancy in the cadre of Legal Assistant in O/o the Accountant General (A&E), Uttarakhand on deputation basis. The details of eligibility criteria and other terms and conditions of deputation are detailed below:

Post	Feeder Cadre	Criteria	Eligibility
Legal Assistant	AAO/ Supervisor	Field offices may preferably designate from the in-house strength or may take on deputation a AAO/Supervisor who can manage to handle legal case	Work experience of 03 years in legal section. Law degree is the preferable qualification.
	Auditor/ Sr. Auditor/ Asstt. Supervisor	In case of non-availability of AAO/Supervisor, Field offices may preferably designate from the in-house strength or may take on deputation an Auditor/Sr. Auditor/Asstt. Supervisor who is suitable to handle legal case	Law degree is mandatory. Work experience of 03 years in the legal section is preferable qualification.

2. The general terms and conditions of deputation are as under:

- (i) The deputation will be initially for a period of one year extendable on annual basis subject to administrative convenience and availability of vacancy or continuance of the post.
- (ii) The age of official should not exceed 56 years as on closing date of receipt of application.
- (iii) Deputation duty allowance would be admissible as per the existing rules.

3. In this regard, it is requested to recommend the names of eligible officers/officials who are willing to apply for the post. The recommendations accompanied the following documents/certificates may kindly be forwarded to this office within 30 days of issue of this circular -

- (i) Bio-data of the applicant duly filled in and attested by Head of Office.
- (ii) DC/Vigilance clearance certificate.
- (iii) Photocopies of complete and up to date ACR/APARs for the last 5 years duly attested on each page.

Digitally signed by
LOKESH DATAL
Date: 21-03-2025
12:58:23
Sr. Deputy Accountant General (Admin)

कार्यालय प्रधान महालेखाकार (लेखा परीक्षा – I), उत्तर प्रदेश, प्रयागराज

सं. PAG(Audit-I)/F.No. ५७७१

दिनांक: २१.०३.२०२५

सेवा में

भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी विभागीय प्रमुख,
The Heads of Departments of IA&AD,
(As per mailing list)

विषय: Filling up the post of Legal Assistant on deputation basis in the O/o the Principal Accountant General (Audit-I), Prayagraj, Uttar Pradesh.

Sir/Madam,

Applications are invited from the eligible officers/officials for filling up the post of Legal Assistant in this office on deputation basis. Maximum age limit for the appointment by deputation shall not exceed 56 years as on closing date of receipt of application.

2. Criteria and Eligibility for the post of Legal Assistant:

Post	Feeder Cadre	Criteria	Eligibility
Legal Assistant	AAO/ Supervisor	AAO/Supervisor who can manage to handle legal cases	Work experience of 03 years in legal section. Law degree is preferable qualification.
	Auditor/Sr.Auditor/Asstt. Supervisor	Auditor/Sr.Auditor/ Asstt. Supervisor suitable to handle legal cases.	Law Degree is mandatory. Work to experience of 03 years in the legal section is preferable qualification.

3. The period of deputation shall initially be of one year, subject to extension on performance and the requirements of service.

4. In this regard, it is requested to recommend the names of eligible officers/officials who are willing to apply for the post. The recommendations accompanied the following documents/certificates may kindly be forwarded to this office within 30 days of issue of this circular.

- Bio-data of the applicant duly filled in and attested by Head of Office.
- Photocopies of complete and up to date ACR/APARs for the last 5 years duly attested on each page and
- Integrity Certificate/Vigilance Clearance Certificate.

5. Manner of Appointment:

Field offices may notify and invite applications from the eligible officials (Auditor/Sr. Auditor/Asstt. Supervisor/Supervisor/AAO) from in-house strength or on deputation within IA&AD. A financial incentive in the form of deputation allowance may be allowed to incentivize the officials.

6. Deputation guidelines issued vide HQrs. letter No. 60-Staff(App)-1/14-2023 dated 27.01.2025 shall strictly be adhered to.

7. Job Description:

- i) Prepare case briefs and para-wise comments and liaise with counsel in preparing draft Plaints
- ii) Ascertain from concerned government counsel the details of the cases against the department listed for hearing on the following dates and attend the Court/CAT with the government counsel on the dates fixed for such hearing.
- iii) Monitor the progress of each case personally, record the outcome of the hearings. and update the status in LIMBS portal.
- iv) Maintain Registers of court cases, cases allotted to empaneled counsel, fee paid to counselors and their performance, and submit monthly/quarterly reports regularly
- v) Procure the certified copy/obtain a copy of the judgment as soon as the judgment is pronounced and obtain the opinion of the government counsel to defend the case in writing with regard to the feasibility or otherwise of filing CWP/SLP or Review Petition and forward the same to the Headquarters office and watch acknowledgment.
- vi) Meet the requirement of counsels in respect of discussions and production of documents.
- vii) Scrutinize legal fee bills and monitor payments are made timely.
- Viii) Assist the Sr. AOs/ Group Officers in timely conduct of periodical review of empanelled advocates.

This issues with the approval of Principal Accountant General Sir.

Enclosed: Bio-Data Form

Yours Faithfully,



DAG/Admn.

Advertise No.....

BIO-DATA FOR THE POST OF LEGAL ASSISTANT

1. Name	
2. Designation	
3. Date of Birth	
4. (a) Permanent Address (b) Present Address	
5. Qualification (i) Educational: (ii) Professional	
6. Name of the office to which the officer official belongs (i) Present office: (ii) Office in which working at present:	
7. Whether the officer/official belongs to SC/ST. If yes, please mention category	
8. Date of entry into Government Service	
9. Date of entry in IA&AD	
10. Date of promotion to the post	
11. (a) whether probation period completed or not (b) Number of years completed in the grade	
12. Mobile number and email ID	
13. Present Pay Level and Pay	
14. Work Experience and period of handling legal cases in legal section.	
15. Details of handling legal cases	
16. Any other relevant details	
17. Proficiency in computer (Details may be given)	

Date:

Place:

(Signature of the Applicant)

It is certified that the above particulars are correct as per our office records and no disciplinary/vigilance action is pending against him/her.

Signature of the Head of the Department(with Stamp)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा),
मेघालय, ऑडिट भवन,
शिलांग - 793 001.



OFFICE OF THE
PR. ACCOUNTANT GENERAL (AUDIT),
MEGHALAYA, AUDIT BHAWAN,
SHILLONG - 793 001.

संख्या/No. Admn./Audit/Deptn./Folder-124/Vol-II/2025-26/30

दिनांक/Date : 02.04.2025

सेवा में/To

भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी कार्यालयों के विभागाध्यक्ष
The Head of Department in all offices of IA & AD.
(ई-मेल सूची के अनुसार/ As per mailing list)

विषय/Sub : कार्यालय प्रधान महालेखाकार (लेखापरीक्षा), मेघालय में प्रतिनियुक्ति के आधार पर विभिन्न पदों को भरना ।
Filling up of various posts in the Office of Principal Accountant General (Audit), Meghalaya on deputation basis.

महोदया/महोदय,
Madam/Sir,

इस कार्यालय में प्रतिनियुक्ति के आधार पर निम्नलिखित पदों पर नियुक्ति के लिए डी.ओ.पी.टी. के दिनांक 17/02/2016 के कार्यालय ज्ञापन संख्या 2/6/2016-स्था. (वेतन-II) के साथ पठित डी.ओ.पी.टी. के दिनांक 17/06/2010 के कार्यालय ज्ञापन संख्या 6/8/2009-स्था. (वेतन-II) तथा इस संबंध में समय-समय पर जारी अन्य दिशा-निर्देशों में निर्धारित शर्तों और नियमों के अनुसार आवेदन आमंत्रित किए जाते हैं ।

Applications are hereby invited for appointment to the following posts on deputation basis in this office on the terms and conditions laid down in DoPT O.M No.2/6/2016-Estt. (Pay-II) dated 17/02/2016 read with DoPT O.M.No.6/8/2009-Estt. (Pay II) dated 17/06/2010 as well as other guidelines issued in this regard from time to time.

2. उक्त पद पर नियुक्ति के लिए पात्रता मानदंड निम्नानुसार हैं -

The eligibility criteria for appointment to the said post are as under: -

पद का नाम Name of the Post	पदों की संख्या Number of Post	पात्रता / Eligibility
सहायक लेखापरीक्षा अधिकारी Assistant Audit Officer	11	भारतीय लेखापरीक्षा एवं लेखा विभाग में कैडर नियंत्रण प्राधिकरण के अधीन अधिकारी, जो 7वें केन्द्रीय वेतन आयोग के अनुसार वेतन मैट्रिक्स लेवल-8 में सहायक लेखा अधिकारी या सहायक लेखापरीक्षा अधिकारी के सदृश पद धारण करते हैं (एनएफयू प्रदान किए गए अधिकारियों के साथ)। Officers under the Cadre Controlling Authority in the Indian Audit and Accounts Department holding analogous posts of Assistant Accounts Officer or Assistant Audit Officer in Pay Matrix Level - 8 as per 7 th CPC (alongwith officers who have been granted NFU).

लेखापरीक्षक Auditor	12	आवेदक को मूल कार्यालय में नियमित आधार पर सदृश पद पर कार्यरत होना चाहिए । Applicants should be holding analogous post on regular basis in the parent office.
आशुलिपिक Stenographer	01	भारतीय लेखा परीक्षा एवं लेखा विभाग में कैडर नियंत्रण प्राधिकरण के अधीन वेतन मैट्रिक्स स्तर 4 में आशुलिपिक के सदृश पद धारण करते हैं Staff under the Cadre Controlling Authority in the Indian Audit and Accounts Department holding analogous posts of Stenographer in Pay matrix level 4

3. प्रतिनियुक्ति की अवधि प्रारम्भ में एक वर्ष के लिए होगी, जिसे अधिकारी के संतोषजनक कार्यनिष्पादन तथा नियमानुसार रिक्तियों की उपलब्धता के अधीन वार्षिक आधार पर आगे बढ़ाया जा सकेगा ।

The period of deputation shall initially be for one year, further extendable on yearly basis, subject to satisfactory performance of the Official and availability of vacancy as per rule.

4. प्रतिनियुक्ति द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त करने की अंतिम तिथि 56 (छप्पन) वर्ष से अधिक नहीं होगी ।

The maximum age limit for appointment by deputation shall not be exceeding 56 (fifty-six) years as on the closing date of receipt of applications.

5. इस संबंध में, अनुरोध है कि कृपया उन पात्र अधिकारियों के नामों की अनुशंसा करें जो इच्छुक हों और प्रतिनियुक्ति के आधार पर संबंधित पदों पर चयन होने की स्थिति में उन्हें तत्काल कार्यमुक्त किया जा सके । कृपया निम्नलिखित दस्तावेजों/प्रमाण-पत्रों के साथ सिफारिश जारी होने के 30 दिनों के भीतर इस कार्यालय को भेज दी जाए ।

In this regard, it is requested to kindly recommend the names of eligible officials who are willing and can be spared immediately in the event of their selection to the respective posts on deputation basis. The recommendation accompanied with the following documents/certificate may kindly be forwarded to this office within 30 days of issue of this office.

- आवेदक का जीवनवृत्त विधिवत भरा हुआ तथा कार्यालय प्रमुख द्वारा सत्यापित होना चाहिए ।
Biodata of the applicant duly filled in and attested by the Head of Office.
- पिछले 5 वर्षों की पूर्ण एवं अद्यतन ए.सी.आर./ए.पी.ए.आर. की फोटोकॉपी प्रत्येक पृष्ठ पर विधिवत सत्यापित तथा
Photocopies of complete and up to date ACR/APARs for the last 5 years duly attested on each page and
- सत्यनिष्ठा प्रमाण-पत्र/सतर्कता मंजूरी प्रमाण-पत्र ।
Integrity Certificate/ Vigilance Clearance Certificate.

यह प्रधान महालेखाकार के आनुमोदन से जारी किया जा रहा है

This issues with the approval of Principal Accountant General.

उप महालेखाकार (प्रशासन)
Deputy Accountant General (Admn.)

ABSTRACT OF APARs FOR THE LAST FIVE YEARS UPTO 2023-24**(Year-wise APAR grading for the five years to be given)**

S. No.	Name & Designation	2023-24	2022-23	2021-22	2020-21	2019-2020
1.						
2.						

It is certified that:

- (i) I have verified the grading from the Original APARs and found to be correct.

.....
DAG/DD/Sr. DAG/Director(Admn.)/Director(P)

O/o

Date:

Place:

Biodata: Application for deputation to the post of Asst. Audit Officer

1.	Name in Full (Sri/Smt./Ms.)		Latest Photo graph
2.	Present Post Held		
3.	Permanent Address		
4.	Present Address		
5.	Date of Birth		
6.	Qualification	i)Educational	
		ii)Professional	
7.	Office to which the applicant belongs	i)Parent Office	
		ii)Present Office	
8.	Whether belongs to SC/ST		
9.	Date of Entry into Government Service		
10.	Post & Date of Entry into IA&AD		
11.	Date of Promotion to the current post		
12.	Present Pay Level and Pay		
13.	Proficiency in computers, Details may be given		
14.	Mobile Number and Official email ID		
15.	Work Experience	Separate Sheet may be added, if needed.	
16.	Any other relevant details		

I hereby declare that the above particulars furnished by me are correct and true to the best of my knowledge.

(Signature of the applicant)

It is certified that the above particulars furnished by the official were verified from the service record and found to be correct.

(Signature of the Head of the Office)

Place:

Date

Biodata: Application for post of (Auditor)

1.	Name in full (Shri/Smt/Ms)	
2.	Present Post Held	
3.	Permanent Address	
4.	Present Address	
5.	Date of Birth	
6.	Qualifications (i) Educational (ii) Professional	
7.	Office to which the applicant belongs (i) Parent Office (ii) Present Office	
8.	Whether belongs to SC/ST/Neither	
9.	Date of entry into Government Service	
10.	Date of entry in IA&AD	
11.	<i>Date of joining</i>	
12.	Proficiency in Computers, Details may be given	
13.	Present Pay and Pay Level	
14.	Details of MACP/Financial upgradation/NFU (I, II or III), if any granted and date of grant of such pay upgradation	
15.	Mobile Number and official email ID	
16.	Experience and knowledge of working in Administration/OE/Logistics & Support/Bills/ Training Section, Field Audit, if any (full details)	Separate Sheets may be added, if needed.

**Latest
Passport Size
Photo**

I hereby declare that the above particulars furnished by me are correct and true to the best of my knowledge.

(Signature of the applicant)

It is certified that the above particulars furnished by the official were verified from the service record and found to be correct.

Signature of the Head of the Office (with Stamp)

Place:

Date:

APPLICATION FOR THE POST OF /STENOGRAPHER

PROFORMA

1. Name
2. Designation
3. Date of Birth
4. Date of Entry in IA &AD
5. Name of the post in which recruited
6. Present post held
7. Educational Qualification
8. Any other Qualification
9. Details of Experience
10. Name of the Office in which presently working.
11. Address for Communication
12. Proficiency in Stenography

Signature of the applicant

**O/o THE DIRECTOR GENERAL REGIONAL CAPACITY BUILDING &
KNOWLEDGE INSTITUTE, JAMMU**

No: RCB & KI/J/A/ Dep/2024-25/909

Dated: 28-03-2025

To

CAG-All Offices
(As per mailing list)

Subject: Deputation for the one post of Accountant/ Auditor in RCB & KI, Jammu -
regarding

Sir/Madam,

Kind attention is invited to the subject cited above. The applications from desirous officials of the rank of **Accountant/Auditor** are invited for the deputation assignment as per the Job description/ Eligibility criteria given below:

S. No.	Post	No of vacancies
1.	Accountant/Auditor	01

Eligibility Criteria

1. Holding the analogous post of Accountant/Auditor with minimum five years of service as Accountant/Auditor.
- 2.. Knowledge relating to overall working in IA &AD is necessary.
3. Possessing in-depth knowledge and experience in operating computer applications including e-office, eHRMS, PFMS GeM, iBEMS.
4. The applicant should have profound knowledge in administrative and establishment matters including Income Tax.

Terms of deputation & selection process

1. The deputation term shall initially be for a period three years and thereafter subject to the accord of extension by the Headquarters 'Office.
2. Maximum age limit for deputation should not exceed 56 years as on closing date of application for the post.
3. Selection of a suitable official will be made by adopting the appropriate selection procedure based on the requirement of knowledge and skills involved in the job. The selection of the applicant will be notified.
4. All officials who are willing should apply through their respective Parent Offices. In accordance with Headquarters' Office instructions, the Parent Offices are requested to forward the applications of all willing officials alongwith the Bio-data and APARs for the last five years to this Institute, so as to reach this Institute latest by **18-04-2025**. It may also be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicant. The required documents of the eligible candidates forwarded by the respective Parent Offices may be scanned and sent by email to avoid postal delay **The parent office is also required to forward NOC as provided under Headquarters 'Office letter No: 60-Staff (App)-1/14-2023 dated**

27-01-2025

5. The RCB & KIs reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.
6. The selected official will be entitled to deputation allowance as per instructions prevailing from time to time.
7. A reference is invited to Headquarters Circular **No. 269/Trg. Div./42-A/2019 dated 18.09.2019** wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RCB & KIs were issued for strict compliance. The instructions in the said circular are reiterated below:
 - a. Field offices shall display the deputation notifications issued by RCB & KIs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification;
 - b. Field offices shall forward all applications received from their officials against the positions advertised by RCB & KIs to the concerned Institute/Centre, without withholding any application;
 - c. On completion of the selection process, the field offices shall obligatorily relieve the selected official for administrative assignments at RCB & KIs at the earliest.

The Headquarter office has again issued a circular letter vide No:11/Trg. Div./42-A/2023 dated: 02/05/2023 to heads of Department of IA&AD offices requesting therein that:

- (i) Heads of field offices may assess the human resource requirements of respective offices and spare the services of Sr. Accountant/Sr. Auditor to RCB & KIs by permitting them to apply against the vacancies notified by RCB & KIs.

This issues with the approval of Director General, RCB & KI, Jammu.

Yours faithfully,


Sr. Administrative Officer (A)
20/3/25

**O/o THE DIRECTOR GENERAL REGIONAL CAPACITY BUILDING &
KNOWLEDGE INSTITUTE, JAMMU**

No: RCB & KI/J/A/ Dep/2024-25/911
Dated: 28-03-2025

To

CAG-All Offices
(As per mailing list)

Subject:

Deputation for the one post of Accountant/ Auditor in RCB & KI, Jammu -
regarding

Sir/Madam,

Kind attention is invited to the subject cited above. The applications from desirous officials of the rank of **Assistant Supervisor** are invited for the deputation assignment as per the Job description/ Eligibility criteria given below:

S. No.	Post	No of vacancies
1.	Assistant Supervisor	01

Eligibility Criteria

1. Holding the analogous post of Assistant Supervisor with minimum five years of service as Assistant Supervisor.
- 2.. Knowledge relating to overall working in IA &AD is necessary.
3. Possessing in-depth knowledge and experience in operating computer applications including e-office, eHRMS, PFMS GeM, iBEMS.
4. The applicant should have profound knowledge in administrative and establishment matters including Income Tax.

Terms of deputation & selection process

1. The deputation term shall initially be for a period of three years and thereafter subject to the accord of extension by the Headquarters 'Office.
2. Maximum age limit for deputation should not exceed 56 years as on closing date of application for the post.
3. Selection of a suitable official will be made by adopting the appropriate selection procedure based on the requirement of knowledge and skills involved in the job. The selection of the applicant will be notified.
4. All officials who are willing should apply through their respective Parent Offices. In accordance with Headquarters' Office instructions, the Parent Offices are requested to forward the applications of all willing officials alongwith the Bio-data and APARs for the last five years to this Institute, so as to reach this Institute latest by **18-04-2025**. It may also be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicant. The required documents of the eligible candidates forwarded by the respective Parent Offices may be scanned and sent by email to avoid postal delay **The parent office is also required to forward NOC as provided under Headquarters 'Office letter No: 60-Staff (App)-1/14-2023 dated**

27-01-2025

5. The RCB & KIs reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.
6. The selected official will be entitled to deputation allowance as per instructions prevailing from time to time.
7. A reference is invited to Headquarters Circular **No. 269/Trg. Div./42-A/2019 dated 18.09.2019** wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RCB & KIs were issued for strict compliance. The instructions in the said circular are reiterated below:
 - a. Field offices shall display the deputation notifications issued by RCB & KIs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification;
 - b. Field offices shall forward all applications received from their officials against the positions advertised by RCB & KIs to the concerned Institute/Centre, without withholding any application;
 - c. On completion of the selection process, the field offices shall obligatorily relieve the selected official for administrative assignments at RCB & KIs at the earliest.

The Headquarter office has again issued a circular letter vide No: **11/Trg. Div./42-A/2023 dated: 02/05/2023** to heads of Department of IA&AD offices requesting therein that:

- (i) Heads of field offices may assess the human resource requirements of respective offices and spare the services of Sr. Accountant/Sr. Auditor to RCB & KIs by permitting them to apply against the vacancies notified by RCB & KIs.

This issues with the approval of Director General, RCB & KI, Jammu.

Yours faithfully,


Sr. Administrative Officer (A)
28/3/25

Email

Vijay Deep

Fwd: [Cag-all-offices] Deputation for one post of Sr. Audit officer(Trg-Audit Core Faculty) in RCB&KI, Jammu-regarding

From : AAO Admin I Anil Kumar <aaoadmin1.pjb.au@cag.gov.in> Fri, Mar 28, 2025 07:32 PM
Subject : Fwd: [Cag-all-offices] Deputation for one post of Sr. Audit officer(Trg-Audit Core Faculty) in RCB&KI, Jammu-regarding  1 attachment
To : Dinesh Kumar <dineshk.odi.au@cag.gov.in>
Cc : Vijay Deep <vijayd.pjb.au@cag.gov.in>

Regards,
AAO (Admn-I)

From: "DAG Admn Sectt." <dagadminsectt.pjb.au@cag.gov.in>
To: "SrAO Admn I AG Audit Punjab" <saoadmin1.pjb.au@cag.gov.in>
Cc: "AAO Admin I Anil Kumar" <aaoadmin1.pjb.au@cag.gov.in>
Sent: Friday, March 28, 2025 5:36:45 PM
Subject: Fwd: [Cag-all-offices] Deputation for one post of Sr. Audit officer(Trg-Audit Core Faculty) in RCB&KI, Jammu-regarding

From: "AG AUDIT PUNJAB" <agaupunjab@cag.gov.in>
To: "Pushpendra Gehlot" <pushpendrag@cag.gov.in>
Cc: "DAG Admn Sectt." <dagadminsectt.pjb.au@cag.gov.in>
Sent: Friday, March 28, 2025 5:34:03 PM
Subject: Fwd: [Cag-all-offices] Deputation for one post of Sr. Audit officer(Trg-Audit Core Faculty) in RCB&KI, Jammu-regarding

Regards,
PAG Sectt.
O/o PAG (Audit), Punjab,
Chandigarh.

From: "Shayin Nazli Jafri" <shayinnj@cag.gov.in>
To: "AG AUDIT PUNJAB" <agaupunjab@cag.gov.in>
Sent: Friday, March 28, 2025 5:22:59 PM
Subject: Re: [Cag-all-offices] Deputation for one post of Sr. Audit officer(Trg-Audit Core Faculty) in RCB&KI, Jammu-regarding

seen

Warm Regards

Yours sincerely

Nazli J. Shayin
Pr. Accountant General (Audit), Punjab

From: "AG AUDIT PUNJAB" <agaupunjab@cag.gov.in>
To: "Shayin Nazli Jafri" <shayinnj@cag.gov.in>
Sent: Friday, March 28, 2025 2:57:29 PM
Subject: Fwd: [Cag-all-offices] Deputation for one post of Sr. Audit officer(Trg-Audit Core Faculty) in RCB&KI, Jammu-regarding

**O/o THE DIRECTOR GENERAL REGIONAL CAPCITY BUILDING &
KNOWLEDGE INSTITUTE, JAMMU**

No: RCB & KI/J/A/ Dep/2024-25/910

Dated: 28-03-2025

To

CAG-All Offices
(As per mailing list)

Subject: Deputation for the one post of Sr. Audit Officer (Trg-Audit Core Faculty) in
RCB & KI, Jammu -regarding

Sir/Madam,

Kind attention is invited to the subject cited above. The applications from desirous officers of the rank of **Sr. Audit Officer** are invited for the deputation assignment as per the Job description/ Eligibility criteria given below:

S. No.	Post	No of vacancies
1.	Sr. Audit Officer (Trg-Audit-Core Faculty)	01

Eligibility Criteria

1. Holding analogous post of Sr. Audit Officer with 5 years of regular service.
2. Knowledge relating to overall Auditing in IA &AD is necessary.
3. Possessing in-depth knowledge and experience in operating Computer applications including e-office and SAI Trainings.
4. The candidate should have desire to learn and deliver lecture on topics related to Audit.
5. The applicants with 56 years of age or above should not apply for the deputation post
6. Any other work as may be assigned by the Director General.

Terms of deputation & selection process

1. The deputation term shall initially be for a period three years and thereafter subject to the accord of extension by the Headquarters 'Office.
2. Maximum age limit for deputation should not exceed 56 years as on the closing date of application for the post.
3. Selection of a suitable officer will be made by adopting the appropriate selection procedure based on the requirement of knowledge and skills involved in the job. The selection of the applicant will be notified.
4. All officers who are willing should apply through their respective Parent Offices. In accordance with Headquarters' Office instructions, the Parent Offices are requested to forward the applications of all willing officers alongwith the Bio-data and APARs for the last five years to this Institute, so as to reach this Institute latest by **18-04-2025**. It may also be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicant. The required documents of the eligible candidates forwarded by the respective Parent Offices may be scanned and sent by email to avoid postal delay **The parent office is also required to forward NOC as**

provided under Headquarters 'Office letter No: 60-Staff (App)-1/14-2023 dated 27-01-2025

5. The RCB & KIs reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.
6. The selected officer will be entitled to deputation allowance as per instructions prevailing from time to time.
7. A reference is invited to Headquarters Circular **No. 269/Trg. Div./42-A/2019 dated 18.09.2019** wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RCB & KIs were issued for strict compliance. The instructions in the said circular are reiterated below:
 - a. Field offices shall display the deputation notifications issued by RCB & KIs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification;
 - b. Field offices shall forward all applications received from their officers/staff against the positions advertised by RCB & KIs to the concerned Institute/Centre, without withholding any application;
 - c. On completion of the selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RCB & KIs at the earliest.

The Headquarter office has again issued a circular letter vide No:11/Trg. Div./42-A/2023 dated: 02/05/2023 to heads of Department of IA&AD offices requesting therein that:

- (i) Heads of field offices may assess the human resource requirements of respective offices and spare the services of SAOs to RCB & KIs by permitting them to apply against the vacancies notified by RCB & KIs.
- (ii) Encourage SAOs with domain knowledge for applying for the positions of notified by the RCB & KIs providing them an opportunity to contribute to the capacity development activities of SAI India.
- (iii) Heads of field offices may extend faculty support by deputing officers with domain expertise to facilitate training sessions at RCB & KIs whenever such requests received from RCB & KIs.

Yours faithfully,


Sr. Administrative Officer (A)
20/3/25



भारतीय लेखापरीक्षा और लेखा विभाग
क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, सैफाबाद, हैदराबाद - ५०० ००४

INDIAN AUDIT AND ACCOUNTS DEPARTMENT
REGIONAL CAPACITY BUILDING & KNOWLEDGE INSTITUTE,
SAIFABAD, HYDERABAD - 500 004.



No.DG/RCB&KI/Hyd/Admn/2024-25/Dept/I-50/180
Dated 24/03/2025

To
All Offices of IA&AD (As per mailing list),

Sub: Deputation for the post of SAO/AAO(e HRMS) in RCBKI-
Hyderabad -regarding.

Sir/Madam,

The applications are invited from desirous candidates with regard to deputation assignment as per instructions given below.

S.No.	Post	No of vacancies
I.	SAO/AAO- Functional Helpdesk for (implementation of eHRMS)	01

Eligibility Criteria

1. Holding analogous post of A.A.O
2. Sr.A.O. with appropriate skills may also apply, as the post is interchangeable
- 3 Regular working proficiency in computers and comfort in using IT is necessary.
- 4 The requirement of the job is to support the capacity building, handholding and to act as functional e-HRMS helpdesk in RCB&KI, Hyderabad.

Terms of deputation & selection process

1. All officers who are willing should apply for the deputation through their respective Parent Offices. The Parent Offices are requested to forward such applications along with the Bio- data (as per the Annexure) and APARs for the **last five years** duly attested on each page to this Institute, so as to reach this Institute latest by **17/04/2025**. It may be certified that no disciplinary/ court/ vigilance case is either pending or contemplated against the applicant. The required documents of the eligible candidates forwarded by the respective Parent offices may be scanned and sent by email to avoid postal delay.
2. The RCBKIs/RCBKC reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.
3. The selected officer will be entitled to training allowance as per extant rules.
4. Selection of a suitable officer shall be made through the appropriate selection procedure for knowledge and skill based jobs and the selection of the applicant shall be notified.
5. Maximum age limit for deputation should not exceed 56 years as on the closing

date of application for the post.

6. A reference is invited to Headquarters Circular No. 269/Trg.Div.142-A/2019 dated **18.09.2019** wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RCBKIs/KCs were issued for strict compliance. The instructions in the said circular are re-iterated below:

a Field offices shall display the deputation notifications issued by RCBKIs/KCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification;

h Field offices shall forward all applications received from their officers/staff against the positions advertised by RCBKIs/KCs to the concerned Institute/Centre, without withholding any application;

c On completion of the selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RCBKIs/KCs at the earliest.

This issues with the approval of the Director General, RCB& KI, Hyderabad.

Yours faithfully


Sr. Audit Officer/Admn,

27/3/25

Regards,
PAG Sectt.
O/o PAG (Audit), Punjab,
Chandigarh.

From: "RTI Hyderabad" <rtihyderabad@cag.gov.in>

To: "ALL Offices CAG" <cag-all-offices@ismgr.nic.in>

Sent: Friday, March 21, 2025 6:44:59 PM

Subject: [Cag-all-offices] Filling up of Vacancy of SAO/AO Faculty Member (Commercial) Serving Officers / Retired Officials (as Consultant) in RCB&KI, Hyderabad on Deputation basis - reg

भारतीय लेखापरीक्षा और लेखा विभाग
क्षेत्रीय क्षमता निर्माण एवम् ज्ञान संस्थान, हैदराबाद
Indian Audit & Accounts Department
Regional Capacity Building & Knowledge Institute, Hyderabad

सं.प्र.नि/क्षे.प्र.सं-हैदरा/प्रशासन/Deputation-2018/I-6/2024-25/176

दिनांक: 21.03.2025

To

All Offices of IA&AD as per mailing list (cag-all-offices@ismgr.nic.in)

विषय : Filling up of Vacancy of SAO/AO Faculty Member (Commercial) Serving Officers / Retired Officials (as Consultant) in RCB&KI, Hyderabad on Deputation basis - reg

Please find enclosed Notification dated 21/03/2025 for Filling up of Vacancy of SAO/AO Faculty Member (Commercial) Serving Officers / Retired Officials (as Consultant) in RCB&KI, Hyderabad. The last date for receipt of applications is on or before 17 April 2025.

यह महानिदेशक , क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान , हैदराबाद के अनुमोदन से जारी होता है।

भवदीय,

Encl: As above

Sd/-

वरिष्ठ लेखापरीक्षा अधिकारी/प्रशासन

Senior Audit Officer (Admn)



CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.in
To unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in

CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.in
To unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in

 **Filling of vacancy of SAO AAO Faculty Member (Commercial) Serving Officers Retired Officials (as Consultant).pdf**
1 MB

 **Bio Data (Consultant).docx**
14 KB

 **BIO DATA.pdf**
64 KB

Bio-Data

**Name of the Post: SAO (Faculty Member - Commercial)
Regional Training Institute, Hyderabad**

**Latest
Passport Size
Photo**

1	Name	
2	Date of Birth	
3	Date of Entry into IA&AD with name of post	
4	Educational Qualification	-
5	Languages Known	
6	Month/Year of Passing SAS/SOG Examination	
7	Month/Year of passing AAO Revenue Audit Examination/CPD I/CPD II/CPD III	
8	Date of Promotion as	
	Section Officer	
	AAO	
	AO	
	SAO	
9	Date of Superannuation	
10	Professional Qualification (other than Sl.No. 6&7)	
11	Present Post and date from which it is held	
12	Details of Work Experience	(A separate sheet may please be enclosed in Annexure)
13.	Any other information	

Date:

Place:

(Signature of the applicant)



भारतीय लेखापरीक्षा और लेखा विभाग
क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, सैफाबाद, हैदराबाद - ५०० ००४

INDIAN AUDIT AND ACCOUNTS DEPARTMENT
REGIONAL CAPACITY BUILDING & KNOWLEDGE INSTITUTE,
SAIFABAD, HYDERABAD - 500 004.

DG/RCBKI/Hyd/Admn/Deputation/SAO/AAO (Comml)/I-6/2024-25/176
Dated: 21.03.2025



To

All the Heads of Offices,
(IA&AD as per mailing list)

Sub: Filling up of vacancy of SAO/AAO Faculty Member (Commercial) Serving
Officers /Retired Officials (as Consultant) in RCB&KI, Hyderabad
on Deputation basis-reg.

Sir/Madam,

Applications are invited through proper channel for the post of SAO/AAO (Faculty Member - Commercial) in the Regional Capacity Building and Knowledge Institute (RCB&KI), Hyderabad. The vacancy would be filled up on deputation basis. The names of Serving Officers/Retired Officials as Consultant(Faculty)- AAOs/SAOs who are willing to be considered for deputation to RCB&KI, Hyderabad may be forwarded to this office on or before 17.04.2025, along with their biodata (in enclosed format), Certified copies of APARs for the last five years duly attested on each page and Vigilance Clearance certificate. It may be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicants.

2. The term of deputation will be for an initial period of 3 years and may be extended thereafter, subject to his/her continued suitability and administrative convenience. Training Allowance at prescribed rates would be admissible as per instructions prevailing from time to time.

A. The criteria to be fulfilled by the serving officers applying for the deputation and the job requirements for the above-mentioned post is as below:

- Work relates to knowledge center topic i.e. Public Private Partnership (PPP) / Regulatory Bodies/Anti-Corruption for RCB&KI, Hyderabad. The preparation of material for use in training and research in these topics.
- Work may involve giving lectures on such topics and other topics of interest to audit and accounts and co-ordination with other guest faculty to conduct the courses as per allocation.
- Preparing the course schedule, coordinating and conducting Commercial/ General Courses. Preparation of course materials, handouts, AV aids
- General Coordination work related to correspondence for Commercial/ General Courses as per allocation
- Selection of Guest faculty

- f. Handling sessions related to the allotted courses
- g. Assessment and Evaluation of effectiveness of all Non-EDP training courses as per allocation
- h. Developing course ware on the allotted subjects/courses
- i. Preparing draft Annual Calendar of Training Programme(COTP) for all General courses and submission of consolidated CoTP of EDP and Non-EDP Courses to Director General/Principal Director
- j. Correspondence work related to conduct of Regional Advisory Committee meetings (RAC) and Mid-term Review meetings from time to time.
- k. Correspondence work related to obtaining Administrative approval of Director General/Principal Director regarding payment of Honorarium to resource persons/guest faculties for the courses as per allocation.
- k. Preparation of STMs/ case studies.
- l. All correspondence work with Headquarters office regarding training related matters as well as the Annual Training Calendar, Calendar of Training Program and RAC meetings.
- m. Any other work assigned by the Director General/Principal Director from time to time.

B. The criteria to be fulfilled in addition to the cited conditions by the retired officials applying for the post of Consultant (Faculty) post is as below:

Desirable Qualification

1. Audit experience in Performance/Compliance/Financial audit of Govt.,
2. Experience in conducting/coordination trainings in-house/RCB&KIs/RCB&KCs on Commercial Audit/other areas.

Appointment of the applicants shall be governed by the terms and conditions as under:

1. The initial tenure of appointment will be one year, from the date of joining the post or vacancy filled through deputation whichever is earlier and cannot be extended for more than 5 years' subject to the fulfilment of other conditions.
2. The age of applicant should not be more than 65 years.
3. Self-attested copies of ACRs/APARs of last 3 years prior to retirement must be attached along with the application.
4. The other terms and conditions including remuneration payable will be governed by OM No.3-25/2020-E III A dated 09/12/2020 issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi.
5. Details of remuneration:
 - a. The retired officer will be paid a fixed amount arrived at by deducting the basic pension from the pay drawn the time of retirement. The amount so fixed shall remain unchanged during the term of the contract.
 - b. Rs.7,000/- per month will be paid as Transport Allowance.

- c. No annual increment/percentage increase, Dearness Allowance, DA on TA and House Rent Allowance shall be allowed during the contract period.
6. Mere submission of application does not entitle the applicant for appointment.
7. The appointment will be purely on temporary basis and is subject to termination at any time.
8. He/She will be eligible for 1.5 days of paid leave for each completed month of service.
9. Terms and conditions mentioned above can be modified at the discretion of RCB&KI, Hyderabad.

Interested officers (retired from commercial stream) willing to serve in this office may send their complete application, as per the format attached through email i.e. rtihyderabad@cag.gov.in latest by 17 April 2025.

3. A reference is invited to Headquarters Circular No 269/Trg.Div/42-A/2019 dated 18.09.2019 wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RCBKIs/RCBKCs were issued for strict compliance. The instructions in the said circular are re-iterated below:

- Field offices shall display the deputation notifications issued by RCBKIs/RCBKCs on the notice boards and circulate among the staff finding reasonable time to the candidates for responding to the notification.
 - Field offices shall forward all applications received from their offices/staff against the position advertised by RCBKIs/RCBKCs to the concerned Institute/Centre without withholding any application.
 - On completion of selection process, field offices shall obligatorily relieve the selected officers(s) for teaching/administrative assignments at RCBKIs/RCBKCs at the earliest.
 - The initial deputation period to RCBKIs/RCBKCs will be for 3 years extendable on yearly basis thereafter. The RCBKIs/RCBKCs however, reserves the right to repatriate a deputationist at any time if his/her performance is found unsatisfactory.
 - However, clause at (b) above regarding instruction to field offices not to withhold any applications received from their officers/staff against positions advertised by RCBKIs/RCBKCs will not apply in case of applications who have been reverted/repatriated in the last six (6) months from RCBKIs/RCBKCs to their parent offices as per Headquarters Circular No. 398/Trg.Div/42-A/2019 dated 14.07.2020. This may please be noted before forwarding the applications.
4. This issues with the approval of Director General.

Yours faithfully,


Sr. Audit Officer (Admn.)