प्रधान महालेखाकार (लेखापरीक्षा)
कार्यालय, त्रिपुरा,
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OFFICE OF THE
PRINCIPAL ACCOUNTANT
GENERAL (AUDIT), TRIPURA
AGARTALA-799006
Email: agautripura@cag.gov.in

CIRCULAR

Circular No. 22 Dated: 04/08/2026

Subject: Constitution of Internal Committee for Redressal of complaints of Sexual Harassment of Women at workplace as per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act,2013.

In supersession of this Office Circular No. 19 dated 15.07.2026 and in continuation of Headquarters Office Circular No.137 Audit (Rules)/8-98/III-98(44) dated 25.05.1998 read with Headquarters Circular No. NGE37/1998 No.91-NGE-Disc/13-98 dated 22.07.1998 on the subject cited above, the following information is notified herewith for the notice of all members of this office.

Under the provisions of 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 (POSH ACT 2013), the Internal Committee of this office is reconstituted as below:-

Name and Designation of the Presiding Officer	Name and Designation of the members
Ms. Sadhana Rai, Assistant Director (Official Language) O/o the Pr. Accountant General (Audit), Tripura, Agartala- 799006 Mobile No. 7980560427	Ms. Shibani Debnath, President of Tripura Women's Welfare Society, Gurkhabasti, Agartala- 799006, Mobile No. 9774274184
	Shri Kushal Dey, Assistant Audit Officer, O/o the Pr. Accountant General (Audit), Tripura, Agartala-799006, Mobile No. 8670200212
	Ms. Sayoni Kedia, Assistant Audit Officer, O/o the Pr. Accountant General (Audit), Tripura, Agartala-799006, Mobile No. 7827042488 (w.e.f. 11.04.2025)

The term of the members of the Committee will be for three years from the date of their nomination, or till further orders whichever is earlier.

Under the provisions of Rule 14(2) of CCS (CCA) Rules, 1965, the Internal Committee shall be deemed to be the Inquiry Authority appointed by the Disciplinary Authority for inquiring into the complaints of Sexual Harassment within the meaning of Rule 3-C of the CCS (Conduct), Rules,1964.

Any aggrieved woman may make, in writing, a complaint of sexual harassment at workplace to the Internal Committee, within a period of three months from the date of incident and in case of a series of incidents, within a period of three months from the date of last incident.

Provided that where such complaint cannot be made in writing, the Presiding Officer or any member of the Internal Committee shall render all reasonable assistance to the woman for making the complaint in writing.

Provided further that the Internal Committee for the reasons to be recorded in writing, extend the time limit not exceeding three months, if it is satisfied that the circumstances were such which prevented the women from filing a complaint within the said period.

The Internal Committee shall in each year submit an Annual Report to the Employer as per Section-21 of the POSH Act 2013 and Rule 24 of the Rules under the POSH Act 2013.

(Authority: Pr. AG's orders dated 03/08/2026 of efile No. Estt(Au)/3-10/Conduct Rules/2015-23)

04/08/2026

Sr. Dy. Accountant General (AMG-I & Admn.)

Copy forwarded for kind information to:

1. Secretary to Pr. AG
2. PA to Sr. DAG (AMG-I & Admn.) & DAG (AMG-II)
3. Ms. Sadhana Rai, Assistant Director (Official Language)- Presiding Officer
4. All Members of the Committee
5. All Officers/ Officials
6. Notice Board/ Office Website
7. Hindi Cell