



भारतीय लेखा परीक्षा और लेखा विभाग कार्यालय महालेखाकार (लेखा तथा हकदारी) पंजाब एवं

यू.टी. चंडीगढ़ ,

प्लॉट नं. 20 सेक्टर 17 ई, चंडीगढ़-160017

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TIH&AC-DC//Tour Plan/2023-24/04

DATED: 04.08.2023

OFFICE ORDER

The competent authority has approved the tour programme for Treasury Inspection of 6 Treasuries DTO Ferozepur, Jalandhar, Muktsar Sahib, Barnala, Fatehgarh Sahib and Faridkot (As per Annexure-A1 enclosed) for the quarter July 2023 to September 2023. All the members of the Treasury Inspection teams are hereby directed that:-

- In order to adhere to the tour plan the work of your respective seats in this office may be finished well before time as no request for change in the tour plan will be entertained.
- This year inspection is to be carried out through OIOS (One IAAD One system), in parallel to the physical inspection carried out previously. All the Record requisitions, Audit Enquiries, Inspection Memos/observations, and key documents must be issued/uploaded in OIOS also. The inspection report need to be submitted through OIOS as well as physical.
- The inspection team must dedicate adequate time for discussion of old outstanding inspection paras, and reply of all the outstanding paras must be obtained from the respective DTOs. All the more than 5-year-old paras must be got complied by the DTO concerned and maximum paras to be settled accordingly.
- Before start of the tour, AAOs of the team must ensure to receive the dossier from the T.I.H. Section.
- The dossier supplied to inspection team covers all the requisite documents required during the inspection. Further, guidelines issued from HQs in order to carry out inspection have also been supplied. However, if need felt, any issue which need to be taken up during the inspection will be communicated to the inspection team by TIH section accordingly.
- Once the treasury inspection is over the inspection report (complete in all respect) must be submitted by the respective team to T.I.H. section within three working days from the date of completion of the inspection.
- The inspection office (Sr. A.O) will attend the entry/exit conference through E-Mode only (unless ordered specially to attend physically) and he/she will be in touch with the inspection party till the inspection is over and necessary communication with the inspection party may also be made through E-Mode.
- All the key documents/data obtained (either soft or hard copies) during treasury inspection must be submitted to T.I.H. alongwith the Inspection Report after reporting back to HQs.

Encl: Annexure-A

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DAG (A/Cs and VLC)

Endst. No. TIH&AC-DC/Tour Plan/2022-23/284-289

dated 04.08.2023

Copy to:-

Annexure-A

Sr. No	District Treasury (Including All Sub treasuries)	Period of Inspection of DTO	Number of Sub treasuries	Dates of Inspection	No. of working days allotted for inspection	Transit		Names of Inspection Members (Sh./Smt.)	Name of Inspection Officer (Sh./Smt.)
						From Chd	To Chd		
1	Ferozepur	01/04/2022 to 31/03/2023	5	07/08/2023 to 23/08/2023	12	06/08/2023	24/8/2023	Karan Singh, AAO Amit Poonia, AAO Sudheer, DEO	Shampa Dass, Sr. A.O.
2	Jalandhar	01/04/2022 to 31/03/2023	6	07/08/2023 to 23/08/2023	12	06/08/2023	24/8/2023	Devendra Singh, AAO Ritesh Arora, AAO Amit Joon, Acctt.	Sanjeev Thakur, Sr. A.O.
3	Muktsar Sahib	01/04/2022 to 31/03/2023	3	28/08/2023 to 11/09/2023	10	27/08/2023	12/09/2023	Manmohit Sharma, AAO Javed, AAO Naresh Kumar, DEO	Shampa Dass, Sr. A.O.
4	Fatehgarh Sahib	01/04/2022 to 31/03/2023	3	28/08/2023 to 11/09/2023	10	No Transit		Manish Kumar, AAO Akash Bhushan, AAO Arun Rana, Acctt.	Sanjeev Thakur, Sr. A.O.
5	Barnala	01/04/2022 to 31/03/2023	1	15/09/2023 to 22/09/2023	6	14/9/2023	23/09/2023	Gurpreet Singh, AAO Rohit Saini, AAO Ashok Kumar, Acctt.	Shampa Dass, Sr. A.O.
6	Faridkot	01/04/2022 to 31/03/2023	1	15/09/2023 to 22/09/2023	6	14/9/2023	23/09/2023	Sunil Kumar, AAO Rajendra Meena, AAO Pawan Bassi, DEO	Sanjeev Thakur, Sr. A.O.



Sr. Accounts Officer (TIH & AC/DC)

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Deputy Accountant General (A/Cs)